

**MANDATE FOR ACCOUNTS OF A SOCIETY, CLUB OR ASSOCIATION**

Name : .....

Address : .....

To The Hongkong and Shanghai Banking Corporation Limited

At a meeting of the Committee duly held at .....

..... on the ..... 20..... the following Resolutions were passed:

- 1. That a current account/current account and savings account/savings account\* be opened/continued\* with The Hongkong and Shanghai Banking Corporation and any other account or accounts as may be subsequently directed by any ..... (number) of the members of the Committee or by .....
- 2. That the Bank may be instructed to honour and comply with all cheques, promissory notes and other orders drawn, and all bills accepted on behalf of the Society/Club/Association, whether the current account be in credit or overdrawn, to comply with all directions given for or in respect of any account or accounts of any kind whatsoever on behalf of the Society/Club/Association, and to accept and act upon all receipts for monies deposited with or owing by the Bank on any account or accounts in the name of the Society/Club/Association provided that such cheques, promissory notes, orders, bills, directions or receipts are signed by any ..... of the members of the Committee or by ..... and such signature(s) shall be sufficient authority and bind the Society/Club/Association in all transactions between the Bank and the Society/Club/Association.
- 3. That any ..... of the members of the Committee or ..... be authorised to withdraw and deal with any of the Society's/Club's/Association's securities or property or documents of title thereto which may be deposited with the Bank for safe custody or in safe deposit from time to time, whether by way of security or otherwise.
- 4. That any ..... of the members of the Committee or ..... be authorised to arrange with the Bank for advances to the Society/ Club/Association by way of discount, loan, overdraft or otherwise, and for granting of credits and the issue of guarantees by the Bank from time to time as required, and to sign on behalf of the Society/Club/Association any form of deposit or withdrawal, Memorandum of Deposit, Letter of Trust, Mortgage, Hypothecation and Pledge relating to any securities and property or documents of title relating thereto to secure the said advances and any obligations, undertakings, instructions, guarantees, indemnities and counter-indemnities, and any other documents which may be required by the Bank in connection with the aforesaid facilities.
- 5. That in the absence of any directions to the contrary, all accounts subsequently opened shall be operated and dealt with upon the terms set out above insofar as the same may be applicable. Closure of the current account/current account and savings account/savings account and/or any other account or accounts belonging to the Society/Club/Association shall be effected through instructions of any ..... of the members of the Committee or .....
- 6. That the Bank be forthwith supplied with a copy of the Rules of the Society/Club/Association and of each amendment thereto as soon as the same has been made.

Dated this ..... day of ..... 20.....

.....  
Chairman of Meeting

**N.B. ALL AMENDMENTS MUST BE INITIALED BY THE CHAIRMAN OF THE MEETING**

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\* Delete whichever not applicable

**Authorised Signatories**

Names in full

Specimen Signatures

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(Capacity) .....

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(Capacity) .....

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(Capacity) .....

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(Capacity) .....

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