



## How can Instant@dvice benefit you?



### As an export customer

You can nominate up to five e-mail addresses to receive a copy of your export DCs, subsequent amendment(s) and other advices\*.

You can sign up for our free DC Safe Custody service.

With this service, your original DCs will be securely kept with HSBC, saving you courier, handling and storage costs.

\* Only one e-mail address will receive other export advices.



### As an import customer

You can nominate one e-mail address to receive a copy of your import DCs, subsequent amendment(s) and other advices.



### Award-winning trade expertise

With over 9,500 offices in 86 countries and territories, we have local experts to support you wherever you trade. We are proud to be the leader in international trade. Time and again, we have won prestigious industry awards:

- ▶ **Best Trade Finance Bank**  
*Cargonews Asia, 2003-2009*
- ▶ **Best Structured Trade Bank**  
*The Asset, 2009*
- ▶ **Best Trade Bank in Asia**  
*Trade & Forfeiting Review, 2008*
- ▶ **Best Trade Finance Bank in Asia**  
*The Asset, 2003-2008*  
*FinanceAsia, 1997-2008*
- ▶ **Best Transaction Bank in Asia**  
*The Asset, 2008*
- ▶ **Lending Trade Services Bank in Asia Pacific**  
*Global Trade Review, 2007-2008*

For more information, please contact our Trade office:

Call: (673) 2252336 (BSB) or (673) 3330036 (KBL)

Email: [Commercialbanking@hsbc.com.bn](mailto:Commercialbanking@hsbc.com.bn)

*Issued by The Hongkong and Shanghai Banking Corporation Limited*

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STAMP  
HERE

The Hongkong and Shanghai Banking Corporation Limited  
Trade and Supply Chain  
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P O Box 59 Bandar Seri Begawan BS8670  
Negara Brunei Darussalam

# Instant@dvice

swift receipt of your import and  
export documentary credits



**HSBC**   
The world's local bank

At HSBC, we understand the importance of receiving information as promptly as possible. That is why we have developed Instant@dvice, an alternative and efficient means of receiving a copy of your documentary credit (DC), subsequent amendment(s) and advices via e-mail\*.



**Instant@dvice saves exporters and importers precious time and money by offering the following advantages:**

**Enhanced accuracy in document preparation**

“Cut” the relevant text from the copy of the DC sent to you via e-mail and “paste” it on other trade documents as required.

**Greater efficiency and convenience**

Simply send the relevant information to your buyer, supplier, freight forwarder, insurance provider or other trade partners immediately.

**Improved logistics management**

Reduce the time spent waiting for phone calls, faxes and even delivery of hard copy advices of your transactions with HSBC. Upon receipt of the DC, you can start your manufacturing and sourcing process immediately or send it to your supplier and other trade partners, hassle-free.

\* Only available for DCs received via SWIFT, Society for Worldwide Interbank Financial Telecommunication.  
All advices, DCs and subsequent amendments via Instant@dvice are non-negotiable copies.

Seal here

With immediate effect, please send a copy of all export/import SWIFT DCs, subsequent amendments and import/export advices to the following e-mail address(es):

Export SWIFT DCs, subsequent amendments and export advices:  
E-mail: \_\_\_\_\_

Export SWIFT DCs and subsequent amendments:  
E-mail: \_\_\_\_\_

Export SWIFT DCs and subsequent amendments:  
E-mail: \_\_\_\_\_

Export SWIFT DCs and subsequent amendments:  
E-mail: \_\_\_\_\_

Export SWIFT DCs and subsequent amendments:  
E-mail: \_\_\_\_\_

Import SWIFT DCs, subsequent amendments and import advices:  
E-mail: \_\_\_\_\_

Fax number: \_\_\_\_\_ (for export DCs only. Charges will be incurred for overseas faxes.)

Yes\*, we would like to sign up for the free DC Safe Custody service: We authorise HSBC to hold all original export DCs and amendments on our behalf.

\* This service is optional. If you do not wish to enjoy this free service, the original DC/ amendment(s) will be available at our counter for collection.

**Authorisation for Instant@dvice and DC Safe Custody service\***

We undertake to immediately notify HSBC in writing of any changes to our e-mail address(es).

We are aware that this service applies only to documentary credits (DCs) and their amendment(s) transmitted to and from HSBC via the SWIFT telecommunication network and advices.

Additionally, we accept that any DC or amendment(s) and any advice transmitted to us by HSBC via e-mail or other electronic means is for information only and copies of DC or amendments transmitted to us are non-negotiable instruments.

We accept that any electronic communication may be subject to interruption, transmission blackout, delayed or incorrect data transmission. We accept that messages sent via e-mail or other electronic means may not be secure or error-free as they can be intercepted, corrupted or lost or may arrive late or contain viruses.

We agree and accept that HSBC does not have any liability for any losses, damages, errors or omissions or late or non-arrival of messages sent via e-mail or other electronic means.

For and on behalf of \_\_\_\_\_  
(Company name)

Authorised signature: \_\_\_\_\_

Name: \_\_\_\_\_

Export Account No.: \_\_\_\_\_

Import Account No.: \_\_\_\_\_

Date: \_\_\_\_\_

Contact telephone no.: \_\_\_\_\_

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